

Graduate School Application

- Guidelines for International Students -

www.mju.ac.kr – official homepage of Myongji University
<http://gsi.mju.ac.kr> – Graduate School's official homepage
for international students



April, 2020

Graduate School
Myongji University



MYONGJI UNIVERSITY GRADUATE SCHOOL

Myongji University, founded in 1948, has evolved into one of the most respected higher educational institutions of Korea, offering various levels of degree programs (BA, MA, Ph.D., Integrated Program and MBA) along with the Korean Language Institute and the Institute of Continuing Education.



Why Myongji?

Myongji University is

- appointed and validated by the Korean Ministry of Education as an institution accredited to receive and manage international students for its excellence in teaching and administration.
 - an international university with students from over 50 countries, where students can truly befriend with international students and experience a global citizen life.
 - accredited internationally and nationally in different academic disciplines.
 - located at the center of Seoul and Yongin. Both campuses offer convenient public transportation.
1. Seoul Campus: located close to the heart of old Seoul. Near numerous cultural heritage sites & tourist attractions such as Gyeongbukgung Palace, Hongdae and Myongdong.
 2. Yongin Campus: located near various cultural attractions such as Yongin City Hall, Traditional Korean Folk Village, and Everland (Korea's biggest amusement park).

Special Features that Myongji University is Proud of its:

- Faculty members active in research and student's participation in research
- Individual student's close and tight relationship with the advising professor
- Cutting-edge laboratory facilities
- Warm, caring and nurturing staff of the Office of the Graduate School
- Accreditation and recognition from the Ministry of Education for its academic excellence and the ability to recruit and manage international students



Academic Calendar Overview

Academic Year	Spring Semester: 02 March ~ mid-June Fall Semester: 01 September ~ mid-December
Application Deadline	Spring Semester: Mid-November Fall semester: Mid-May
Registration Period (Tuition fee payment)	Spring Semester: Early December Fall Semester: Early June
Official Orientation	Spring Semester: Last week of February Fall Semester: Last week of August
Course Registration Period	Spring Semester: Mid-February, First week of March Fall Semester: Mid-August, First week of September

※ Please refer to the specific dates in the following pages.

Contact Information

Office	Office of Graduate Studies
Mailing Address	Seoul Campus: Rm. 4605, Economics and Business Bldg., 34 Geobukgol-ro, Seodaemun-gu, Seoul, 03674, Republic of Korea Yongin Campus: Rm. 2616, Creative Hall Bldg., 116 Myongji-ro, Cheoin-gu, Yongin, Gyeonggi-do 17058, Republic of Korea
Contact Person	Program Manager: Ms. Megan Jang E-mail : gsadmin@mju.ac.kr Tel : +82 31 330 6862 Fax : +82 31 338 9356
Official Website	Myongji University Official Homepage: http://www.mju.ac.kr Graduate School Homepage (English & Korean): http://gsi.mju.ac.kr

Make sure all students (especially those who participate in research in Yongin Campus) contact a faculty of their interest in advance before application since students are accepted only when a faculty advisor recommends.

1. List of Academic Programs offered in the Graduate School

A. Seoul Campus (Humanities Campus)

Area of Studies	Department	Major	Offered Program		
			Masters	Ph.D.	Integrated
Humanities & Social Sciences	Korean Language and Literature	Korean Language and Literature	O	O	X
	English Language and Literature	English Language and Literature	O	O	X
	Chinese Language and Literature	Chinese Language and Literature	O	O	X
	Arabic Studies	Arabic Studies	O	O	X
	Japanese Language and Literature	Japanese Language and Literature	O	O	X
	Creative Writing	Creative Writing	O	O	X
	History	History	O	O	X
	Library and Information Science	Library and Information Science	O	O	X
	Youth Education and Leadership	Child Development and Education	O	O	X
	Art History	Art History	O	O	X
	Child Development and Education	Child Education and Childcare	O	O	X
		Child Family Psychotherapy	O	O	X
	Public Administration	Public Administration	O	O	X
	Law	Law	O	O	X
	Political Science and Diplomacy	Political Science and Diplomacy	O	O	X
	Business Administration	Business Administration	O	O	X
		Real Estate	X	O	X
	International Business and Trade	International Business and Trade	O	O	X
	Economics	Economics	O	O	X
	Management Information System	Management Information System	O	O	X
	Philosophy	Philosophy	O	O	X
	Digitalmedia	Digitalmedia	O	O	X
Engineering	Data Technology	Data Technology	O	X	X
	Application Software	Application Software	O	X	X
	Digital Contents Design	Digital Contents Design	O	X	X
Inter-disciplinary Program	Interdisciplinary Program of Psychology Rehabilitation		X	O	X
	Interdisciplinary Program of Social Welfare		X	O	X
	Interdisciplinary Program of Law and Food, Drug, Cosmetics		O	O	X

※ All courses from the departments in Seoul Campus are provided in Korean.

※ Transferring masters students can transfer to 2nd or 3rd semester, while Ph.D. students can transfer to 2nd, 3rd, 4th semester.

B. Yongin Campus (Natural Sciences Campus)

Area	Department	Major	MA	Ph.D.	Integrated
Social Science	District Public Administration	District Public Administration	O	O	X
Natural Sciences	Mathematics	Mathematics	O	O	O
	Physics	Physics ^e	O	O	O
	Chemistry	Chemistry ^e	O	O	O
	Food and Nutrition	Food and Nutrition	O	O	O
	Biological Sciences	Biological Sciences ^e	O	O	O
Engineering	Electrical Engineering	Electrical Engineering ^e	O	O	O
	Electronics Engineering	Electronics Engineering ^e	O	O	O
	Chemical Engineering	Chemical Engineering ^e	O	O	O
	Architecture	Architecture	O	O	O
		Architecture History and Theory	O	O	O
		Urban and Complex Design	O	O	O
		Construction Management and Informatics ^e	O	X	X
		Space Design	O	X	X
		Zero Energy Architecture	O	X	X
	Civil and Environmental Engineering	Civil and Environmental Engineering ^e	O	O	O
	Materials Science and Engineering	Materials Science and Engineering	O	O	O
	Mechanical Engineering	Mechanical Engineering ^e	O	O	O
		Imaginary Design Engineering ^e	O	X	O
	Computer Engineering	Computer Engineering ^e	O	O	O
	Industrial & Management Engineering	Industrial & Management Engineering	O	O	O
	Information and Communications Engineering	Information and Communications Engineering ^e	O	O	O
	Transportation Engineering	Transportation Engineering	O	O	O
	Environmental Engineering and Energy	Environmental Engineering and Energy ^e	O	O	O
	Energy Science and Technology	Energy Science and Technology ^e	O	O	O
Art and Physical Education	Physical Education	Physical Education	O	O	X
		Social Physical Education	O	O	X
	Design	Design	O	O	X
	Music	Music	O	O	X
	Baduk	Baduk ^e	O	O	X
	Film & Musical	Film	O	O	X
		Musical	O	O	X
Inter-disciplinary Program	Interdisciplinary Program of Biomodulation ^e		O	O	O
	Interdisciplinary Program of Security and Management Engineering		O	O	O
	Interdisciplinary Program of Disaster and Safety	Disaster and Safety	O	O	O
		Smart Engineering	O	X	X

※ More than 50% of the courses from the majors marked ^e are provided in English. Students must submit an official English proficiency test score (TOEFL 530, TOEFL (CBT) 197, TOEFL (IBT) 71, IELTS 5.5, CEFR B2, TEPS 600) or above or official certificate to verify the student's medium of University education was English (applicable for native English speaking countries only)

※ Music Major: Vocal, Piano, Composing, Multimedia Music

※ Transferring masters students can transfer to 2nd or 3rd semester, while Ph.D. students can transfer to 2nd, 3rd, 4th semester.

2. Admission Qualification (Master/Ph.D./Integrated Program)

□ **Recruiting Departments:** All majors for those who meet the language criteria

□ 2020 Fall Semester Application Schedule

It is the responsibility of the student to ensure they get their visa in a timely fashion in their respectful countries. Failure to receive the visa on time will affect the admissions process.

Item	Period	Method
Application Submission	May 4 (Mon) ~ May 22 (Fri), 2020, by 17:00PM	Visit or Express Mail » Must use Myongji application template
Document Review & Interview	June 9 (Tue) ~ 11 (Thu)	» Korea Residence: Interview » Applicants living abroad: Document Review » Refer to 『page 13』 for contact information of each department
Announcement of Accepted Students	June 23 (Tues) 15:00 PM	Announced in the Graduate School homepage and by individual email
Registration and Tuition Payment	June 24 (Wed) ~ June 26(Fri), 2020	Announced individually by email
Issuance of Visa Document	July 2(Thu), 2020	After tuition payment

※ Late submissions will not be accepted due to fairness reasons.

- 2021 Spring Semester Application Submission
- Spring Semester (Starting in March, 2021) - October, 2020 ~ November, 2020

□ Selection Process and Evaluation Criteria

● Selection Process

- Korea Residents: Document Review + Interview
(If you do not attend the interview, you will be automatically disqualified)
- Applicants living abroad: Document Review

● Evaluation Criteria

- Study Plan, Transcript, Research Achievements, Devotion to Academics, Language Proficiency

● Interview and Submission Requirements

- Creative Writing Major: List of Creative Works and Collection of Works
- Department of Design: Portfolio
- Department of Music
 - 1) Piano: 2 songs from different era, each within 30 minutes
 - 2) Vocal: 1 aria and 2 art songs
 - 3) Composing: over 4 pieces composed within the last 3 years
(submit the sheet or played music)
 - 4) Multimedia Music: 3 composed pieces within the last 3 years
(submit the sheet or played music)
- **For applicants living abroad: Above requirements must be submitted along with the application document. Those applying for the Department of Music must submit their work in a USB drive or a CD.**

□ Application Requirements

● Common Requirements

- Applicant and both parents are non-Korean
- Must complete 16-year or more course of study (from elementary to high school) abroad
- Those applying for Korean track: Must fulfill at least one option among ①~③ below
 - ① Those who majored Korean in their University or graduate University in Korea.
 - ② Those who have TOPIK (Test of Proficiency in Korean) Level 4 or above (TOPIK Level 3 or above for Art and Physical Education departments)
 - ③ Those who get a permission from the Dean of the Graduate School with the qualification of academic ability from the head of the department (It could be required taking a Korean language course (300hours or above) as a mandatory course)
- Those applying English track: Must submit an official **English Language Proficiency Test Score** from below options or submit an official certificate to verify the **student's medium of University education was English (applicable for native English speaking countries only)**

TOEFL	TOEFL (CBT)	TOEFL (IBT)	IELTS	CEFR	TEPS (NEW TEPS)
530	197	71	5.5	B2	600 (327)

● Master or Integrated Master & Doctoral Program

- Bachelor's degree holder or those who are expected to obtain Bachelor's degree
- The acceptance of those who fail to acquire Bachelor's Degree will automatically be revoked
※ Must submit the final graduation certificate by August 30 via express mail.
- Anyone who is redeemed to have same qualifications as a Bachelor's degree holder

● Doctoral Program

- Master's degree holders or those who are expected to obtain Master's degree
- The acceptance of those who fail to acquire Master's Degree will automatically be revoked
※ Must submit the final graduation certificate by February 28 via express mail.
- Anyone who is redeemed to have same qualifications as a Master's degree holder

● Transfer Program (2nd and 3rd Semester for Master's / 2nd, 3rd and 4th Semester for Ph.D.)

- Anyone who is currently enrolled in/completed coursework/graduated from a Master's/Ph.D./Integrated degree program, and have completed over 6 credits per semester
※ Maximum of 6 credits per semester are countable to Myongji graduation requirement
- Only those currently enrolled in a Korean university as a graduate student are eligible

● Remarks

- Those whose are applying for a different major from their prior degree can still apply.
However, max. 12 prerequisite credits may be imposed in addition to graduation requirements.

● Application Document: Complete the given Application document template

● List of Required Documents for Application

- 1) Application with one colored identification photo - [given template](#)
- 2) Certificate of (Expected) Graduation of all previous degree(s) - [original copy](#)
- 3) Official Transcript of all previous degree(s) - [original copy](#)
- 4) Study Plan - [in Korean for Korean track majors and in English for English track majors](#)
- 5) Recommendation Letter from a professor or an academic adviser - [given template](#)
- 6) Release of Information Authorization for each previous degree(s) - [given template](#)
- 7) One 3.5x4.5 cm sized ID photo in white background
- 8) Language Proficiency Test Score - test taken within the last 2 years
 - Korean track majors: TOPIK level 4 or above (Level 3 or above for Art and PE majors)
 - English track majors: TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or above or official certificate to verify the student's medium of University

education was English (applicable for native English speaking countries only)

- 9) A photocopy of the Passport (personal information page) of the applicant and both parents
 - 10) Official document indication parent-child relationship between the applicant and his/her parents
 - 11) A photocopy of the applicant's alien registration card (only for Korea residents)
- If the ARC is not submitted, you will be automatically excluded from the interview.
 - 12) Application Fee (70,000 KRW or 70 USD)
 - 13) Financial Document
 - ① Applicants living abroad: Bank Deposit Certificate of at least 20,000 USD
 - ② Korea Residents: Korean Bank Deposit Certificate of at least 20,000 USD (the account holder must be the applicant)
 - ③ Guarantee of Financial Support from Myongji advisor (only applicable to those who participate in research)
 - 14) Other: (optional) Awards, Certificate of Volunteer Activities, Research Publications/ Activities, Dissertations, Publications in Academic Journals and other documents that prove applicant's excellence, academic devotion and academic talent
 - 15) Additional Documents : All those who graduated/expected to graduate from a foreign school must submit an accreditation (notarized from the Korean Embassy) of the final degree [Applicants from all nationalities except Chinese]
 - Original copy of certificate of graduation of university/college/graduate school (certificate of expectation of graduation for those expected to graduate) with notarization of ① or ②
 - ① Official certificate of degree/(expected) graduation with apostille accreditation
 - ② Official certificate of degree/(expected) graduation with accreditation from a Korean embassy or consulate
 - ※ Students of countries with apostille agreement should submit an apostille confirmation. Details of apostille can be inquired to the Ministry of Foreign Affairs to +82-2-2100-7600 or +82-2-3210-0404
- [Chinese applicants]
- ① 本科(研究生)学位证书原件一份
 - ② 中国教育部学历学位认证中心发行的认证报告书
(在<http://www.chsi.com.cn>或者<http://www.cdgd.edu.cn>发放)
- ※预定毕业生提交预授予学位证明书与翻译公证书, 毕业后提交①,②项。(截至2020年2月28日)
- ※ 所有中文证书必须用英文或者韩文翻译后公证

● Submission Methods

- Visit: Office of Graduate Studies
 - » Seoul (Humanities) Campus: Rm. 4605, 6th fl. Business and Economics Building
 - » Yongin (Natural Sciences) Campus: Rm. 2612, 6th fl. Creative Arts Hall
- Mail Address: Rm. 2612, 6th fl. Creative Hall Building, Myongji University,
116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do 17058, R.O.K

● Application Process

- 1) Korea Residents
 - ① Applicants send (via post or visit) the required documents to Myongji University (the Office of Graduate Studies) with the receipt of Application Fee
 - ② Upon review of the submitted documents by Myongji University, the relevant school will conduct the interviews.
 - ③ Myongji University announces accepted applicants and informs fees
 - ④ Applicants make a payment for admission fee, tuition fee and other fees
 - ⑤ Myongji University sends out Visa documents to change the student's visa status, Certificate of Admissions and Proof of Payment
 - ⑥ Student visits the Immigration Office in Korea to change the visa status

2) Applicants living abroad

- ① Applicants send (via post or visit) the required documents to Myongji University (the Office of Graduate Studies) with the receipt of Application Fee
- ② Myongji University reviews the documents and conducts evaluation from the departments
- ③ Myongji University announces accepted applicants and informs fees
- ④ Applicants make a payment for admission fee, tuition fee and other fees
- ⑤ Myongji University sends out Visa documents, Certificate of Admissions and Proof of Payment for Visa application
- ⑥ Student visits the Korean Embassy/Consulate in their home country to apply for visa
- ⑦ Once visa is approved, book a flight and inform Myongji University the flight information

● Process After Acceptance and Registration (Fee payment)

1) New Student Attend Orientation

- ① Yongin Campus: February 25, Tuesday, 2020, 10:30 AM
 - ② Seoul Campus: February 26, Wednesday, 2020, 10:30 AM
 - ※ All new students must arrive before February 24, 2020, Monday, and attend the orientation
 - ※ All new students must check-in with the Office of Graduate School as soon as they arrive in Korea by visiting the office
 - ※ All new students must bring their passport, one ID photo in white background, 30,000 KRW cash for the alien registration card application form
- 2) 1st Course Registration: February 24, Monday ~ February 28, Friday, 2020
 - 3) 2nd Course Registration: March 2, Monday ~ March 6, Friday, 2020
 - 4) First Day of Fall Semester: March 2, Monday, 2020

□ Tuition Information

- **Application Fee:** 70,000 KRW or 70 USD (must be paid when submitting the application)

You may send the application fee along with your documents via express mail.

- For fee transfer, please use below information and send the receipt with the application documents:

- Same address applies for sending your application documents (attention: Ms. Megan Jang)

Bank Name for Remittance: Hana Bank	Swift Code: KOEXKRSE
Account No. 84291000241004	Beneficiary: Myongji University
Address: 116 Myongji-ro, Cheoin-gu, Yongin, Gyeonggi-do 17058, Korea	
Application Fee: \$70 USD (Excluding international and bank transfer charge) or 70,000 KRW	

- **Tuition Fee** (Korean Won, as of year 2020 Spring semester, can be changed)

Degree	Division	Admission fee	Tuition	Total
Master	Humanities	930,000	4,571,000	5,501,000
	Natural Science	930,000	5,339,000	6,269,000
	Engineering / Arts	930,000	5,993,000	6,923,000
Ph.D.	Humanities	930,000	4,609,000	5,539,000
	Natural Science	930,000	5,465,000	6,395,000
	Engineering / Arts	930,000	6,022,000	6,952,000
Integrated (MA & Ph.D.)	1 st ~ 4 th semester	Master's tuition		
	5 th ~ 8 th semester	Ph.D.'s tuition		

□ Scholarships for International Students

- All new international students are eligible for scholarship when applying.
Please specify in the Application Form whether you wish to apply for a scholarship.

- Full Scholarship (excluding admission fee)
 - Received a recommendation from the Korean or a foreign government
 - Received a recommendation from presidents of Korean or foreign university
 - Student from a Myongji Graduate School's partner university
 - Received a recommendation from the President of Myongji University
 - Received a recommendation from a full-time faculty of Myongji University & submitted research works in time that meets the prerequisites set by the Dean of the Graduate School
 ※ Recipients of Full Scholarship should maintain a GPA of 3.5 or higher every semester
- 70% Scholarship (excluding admission fee)
 - Proved their proficiency in Korean or English by getting a Level 5 or above in TOPIK or level 7 or higher in IELTS
 ※ Recipients of 70% Scholarship should maintain a GPA of 4.0 or higher every semester
- 50% Scholarship (excluding admission fee)
 - International students who have not received a Full scholarship and 70% Scholarship but proved their proficiency in Korean or English by getting a Level 4 or above in TOPIK or level 6 or higher in IELTS
 ※ Recipients of 50% Scholarship should maintain a GPA of 3.5 or higher every semester
- 30% Scholarship (excluding admission fee)
 - International students who have not received the Full Scholarship or 70% Scholarships or 50% Scholarships but are otherwise qualified to receive an international students' scholarship.
 ※ Recipients of 30% scholarship should maintain a GPA of 3.0 or higher every semester
 ※ For those whose GPA is 3.0 (B0) below for the previous semester: No scholarships granted

□ Course Details

- Medium of Instruction
 - Korean Track Majors: Korean
 - English Track Majors: English
- Medium of Thesis
 - Korean Track Majors: Korean
 - English Track Majors: English
 ※ The language medium can be adjusted accordingly with the approval of the advisor

□ Graduation Criteria

Requirements for Graduation								
Requirements for Course Completion			Requirements to Write a Thesis					Submit Thesis
Degree	Credits	Minimum Registered Semesters	Guide on Thesis	Foreign Language Exam	Comprehensive Exam	Ethics Training	Submit Thesis Plan	
MA	24	4	2P	Pass	Pass 2 Courses	Pass	On 3 rd Semester	Pass
Ph.D.	36	6	4P	Pass	Pass 4 Courses	Pass	On 4 th Semester	Pass
Integrated	60	8	6P	Pass	Pass 4 Courses	Pass	On 6 th Semester	Pass

- ※ Students must complete the requirements for course completion to be eligible to take the comprehensive exam.
- ※ Students must complete the requirements for course completion and the requirements to write a thesis to be eligible to write a thesis and be evaluated.
- ※ If the major of the prior degree is different from the major of the applying degree, maximum 12 prerequisite credits may be imposed. The student must complete all the prerequisite courses to graduate and earn the degree.

☐ **Visa Issuance** <Student's sole responsibility>

- Visa Applicant: Student
- Visa Issuance: Solely up to the Korean Embassy or the Consulate of student's home country
- Myongji University's Business Registration Number: 110-82-00297
- When to Apply for Visa: as soon as you receive the visa documents from Myongji University
- Regulations in Visa Issuance: Consult the Korean Embassy or the Consulate as soon as possible
- Remarks: Myongji University cannot assist students in applying the visa

☐ **Travel Insurance** <All students must purchase a travel insurance>

- Visa Options: Individual Application, Group Application
- Individual Student Application
 - Purchase an insurance in your home country
 - Submit the insurance document to Myongji University as soon as you purchase one
- Group Application through Myongji University
 - Transfer the insurance fee to Myongji University along with the tuition fee, admission fee and dormitory fee. The fee is around between 120,000 KRW to 150,000 KRW per year
 - Not covered: Flight (round trip), dental care, sexually transmitted disease, related to pregnancy, injury from part-time job

☐ **Accommodation** <Both Seoul Campus and Yongin Campus offer a dormitory>

- **Seoul Campus**
 - **Room Type:** Double Room or Quadruple Room
 - **Room Facilities:** bed, closet, desk, chair, desk light, shelf, drawer, telephone, LAN system, drying rack, trashcan, air conditioning, refrigerator, private bathroom
 - **Subsidiary Facilities:** TV lounge, seminar room, kitchen (equipped with gas stove, microwaves, electric burners & kettles), a laundry room (equipped with an iron), convenience store, table tennis, counselling room, pray room, study room, vending machines
 - **Curfew:** 12:30AM ~ 5AM
- **Yongin Campus**
 - **Room Type:** Double Room
 - **Room Facilities:** bed, closet, desk, chair, shelf, drawer, LAN system, air conditioning, trashcan, drying rack
 - **Subsidiary Facilities:** shared bathroom, TV lounge, seminar room, kitchen (equipped with microwaves & electric kettles), a laundry room (equipped with an iron), restaurant, table tennis, counselling room, pray room, vending machines
 - **Curfew:** none

● **Dormitory Fee**

Campus	Room Type	One Year (12 months)	One Semester (16 weeks)	Vacation (Summer/Winter)		
				4 weeks	8 weeks	10 weeks
Seoul	Double	3,503,000 KRW	1,330,000 KRW	304,000 KRW	588,000 KRW	
	Quadruple	2,533,000 KRW	971,000 KRW	224,000 KRW	428,000 KRW	
Yongin	Double		1,091,000 KRW	267,500 KRW		695,000 KRW

- ※ Fees may vary in the following semester. This is the fee of 2020 spring semester.
- ※ Meals are included (20 meal vouchers) in Yongin campus. There are no meal vouchers in Seoul campus.
- ※ Only Seoul campus provides a yearly residence. However, yearly residence can only be provided to those who apply for the dormitory starting from the spring semester

☐ **Airport Pick-up**

Myongji University does not provide a pick-u service. However, you can check the announcement, "How

to get to the Campus” on our English homepage for international students, or you can register for a fee-paid pick-up service. Instruction is as below.

- Contact Information
 - A. Send an email to enter@enter-biz.com
 - B. Visit the homepage www.enter-biz.com and register your information
 - C. Make sure you inform them your full name, gender, number of baggage, flight information (plane number, departure time, arrival time, where you fly from), your destination (Myongji University, ** campus) and other personal information that help identify you
- Provided Language Support: Korean, English, Chinese, Vietnamese
- Fee: It varies depending on the day, time, and number of people who travel together. Therefore, please check the exact price with the service providing company.

☐ **Note**

- ≫ Any documents that have been submitted will not be returned even if the applicant is not accepted.
- ≫ Evaluation scores will not be opened.
- ≫ **Insufficiently submitted documents will be considered incomplete as the application cannot be processed.**
- ≫ **Any documents not written in either Korean nor English must be translated and notarized to submit.**
- ≫ If any of the information in the application document is found to be false, the admittance can be revoked.

☐ **Contact Information**

- ≫ Seoul Humanities Campus: Tel. 82-2-300-1622, 1623 Fax. 82-2-300-1625
- ≫ Yongin Natural Sciences Campus: Tel. 82-31-330-6862, 6733 Fax. 82-31-338-9356
- ≫ Email: gsadmin@mju.ac.kr
- ≫ Official Graduate School Homepage for International Students: <http://gsi.mju.ac.kr>
(offered both in Korean and English)
- ≫ Official Myongji University Homepage: www.mju.ac.kr
- ≫ Homepage for Student's Academics and Personal Information: <http://myiweb.mju.ac.kr>
- ≫ Homepage for Student's Class work: <http://eclass.mju.ac.kr>
- ≫ Contact Information of Individual Departments and Majors: Refer to next page

□ Contact Information of Individual Department Office

● Seoul Humanities Campus

[College of Humanities]

- Korean Language & Literature / Arabic Studies	82-2-300-0520 / 0590
- English Language & Literature / Philosophy	82-2-300-0550 / 0610
- Chinese Language & Literature / Art History	82-2-300-0550 / 0610
- Japanese Language & Literature / Library & Information Science	82-2-300-0560 / 0580
- Creative Writing / History	82-2-300-0510 / 0570

[College of Social Science]

- Child Development & Education / Youth Education & Leadership	82-2-300-0600 / 0620
- Public Administration / Social Welfare	82-2-300-0660 / 0659
- Political Science & Diplomacy / Digitalmedia	82-2-300-0690 / 0700
- Economics	82-2-300-0680

[College of Business Administration]

- Business Management	82-2-300-0759
- International Business & Trade	82-2-300-0760
- Management Information / Real Estate	82-2-300-0739

[College of Law]

- Law	82-2-300-0804
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[College of Information Communications and Technology]

- Data Technology	
- Application Software	82-2-300-0467
- Digital Contents Design	

[Graduate School]

- Interdisciplinary Program of Psychology Rehabilitation	82-2-300-1622
- Interdisciplinary Program of Social Welfare	82-2-300-1622

● Yongin Natural Sciences Campus

[College of Natural Sciences]

- Mathematics	82-31-330-6148
- Physics / Chemistry	82-31-330-6148
- Biological Sciences / Food & Nutrition	82-31-330-6152

[College of Engineering]

- Electrical Engineering	82-31-330-6971
- Electronics Engineering	82-31-330-6975
- Chemical Engineering	82-31-330-6969
- Civil & Environmental Engineering	82-31-330-6406
- Materials Science & Engineering	82-31-330-6457
- Mechanical Engineering	82-31-330-6455
- Computer Engineering	82-31-330-6966
- Industrial & Management Engineering	82-31-330-6954
- Information & Communications Engineering	82-31-330-6970
- Transportation Engineering	82-31-330-6976
- Environmental Engineering & Energy	82-31-330-6686

[College of Art & Physical Education]

- Music / Baduk	82-31-330-6252
- Physical Education / Film & Musical	82-31-330-6253
- Design	82-31-330-6299/6279

[College of Architecture]

- Architecture / Space Design	82-31-330-6765
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[Graduate School]

- District Public Administration	82-31-330-6733
- Energy Science & Technology	82-31-330-6688
- Interdisciplinary Program of Biomodulation	82-31-330-6733
- Interdisciplinary Program of Security & Management Engineering	82-31-330-6733
- Interdisciplinary Program of Disaster & Safety	82-31-330-6733